ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OS Five-Year Plan - First Quarterly Review

STAT

FROM:		EXTENSION	NO.
Chief, Plans Branch Policy and Plans Group, O			**DATE** 15 JAN 82

TO: (Officer designation, room number, and building)	DATE RECEIVED	DATE FORWARDED	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
1. C/PPG				
2. DD/PtM	15 JAN 1982	1/15	D	
3. DD/Sec	19 JAN 1982	1/19/82		
4. D/Sec				
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FORM 1-79 **610** USE PREVIOUS EDITIONS

15 JAN 1982

MEMORANDUM FOR: Director of Security

25X1   FROM: _____

Chief, Policy and Plans Group

SUBJECT: OS Five-Year Plan - First Quarterly Review

25X1   1. On 11 January [   ] DDA Management Staff, contacted PPG to make arrangements for the first quarterly review of the OS Five-Year Plan.

25X1   2. [   ] indicated that Mr. Fitzwater wanted a review of all the objectives being tracked during the first year. Such a review is to be presented by the officer responsible for each objective. Subsequent quarterly reviews will be limited to discussions of the status of planned activities or new initiatives as they may develop.

25X1   3. [   ] advised that the Office of Security is to provide the conference room. The DDA Management Staff set the time for 1000 hours on Monday, 25 January 1982. The OS Conference Room,
25X1   4E-64, has been reserved for this purpose. [   ] further indicated that the review would be attended by Messrs. Fitzwater,
25X1   [   ] and himself.

4. Attached is a proposed agenda for your approval.
25X1   [   ] suggested that the review roughly run 1-1/2 to 2
25X1   hours. [   ] requested that he receive a simple agenda by close of business 19 January. We propose a meeting at 1330 on 22 January for all OS participants to finalize plans for the presentation.
25X1

Attachment

Regraded Unclassified
When Separated from
SECRET   Classified Attachment

SUBJECT: OS Five-Year Plan - First Quarterly Review

Distribution:
    Orig - Addressee
       1 - DD/P&M
       1 - DD/PSI
       1 - DD/PTAS
       1 - C/SEG
       1 - C/SSC
       1 - C/ISSG
25X1   1 -
25X1   1 - PPG
       1 - OS Registry
       1 - PPG Chrono
25X1 OS/P&M/PPG
     (15 Jan 82)

AGENDA

Office of Security Five-Year Plan
First Quarterly Review

FY 1982 Objectives

25 January 1982 - 1000 Hours - Room 4E-64 HQS

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1000 - 1015	General Overview -- Director of Security.
1015 - 1025	Objective 82-01. Phased Introduction of Automated Information Handling Technology to Office Activities -- [ ] Policy and Plans Group, P&M.
1025 - 1035	Objective 82-05. Developing a Data Base Management Records Retrieval System for the [ ] Unit -- [ ] Unit, Security STAT SIAI Chief, [ ] Support Division, PSI.
1035 - 1045	Objective 82-04. Establishing an Initial Operating Capability of the 4C System -- [ ] Chief, Special Security Center, P&M.
1045 - 1055	Objective 82-02. Establishing Computer Networking Security Requirements -- [ ] [ ] Information Systems Security Group, PTAS.
1055 - 1105	Objective 82-03. Pilot Program for Agency-Wide Security Auditing of ADP Systems -- [ ] Acting Chief, Information Systems Security Group, PTAS.
1105 - 1115	Objective 82-07. Security reindoctrination Briefings, FY 1982 -- [ ] Chief, Security Education Group, P&M.
1115 - 1125	Objective 82-06. The Professional Applicant Review Program, FY 1982 -- [ ] Deputy Director of Security for Personnel Security and Investigations.
1125	General Discussion.